

Full reopening of schools, information for parents Sept 2020.



Overview.

The overarching principle for full school opening is to support student's social, emotional and educational needs, ensuring that the disruption caused by the Covid19 pandemic is minimised, and students are enabled to make progress and reach their full potential. This plan is to provide the Atlantic Academy context to implement the current (July 2020) [DfE guidance](#) for full reopening of schools in September; it is a live document, accompanied by an updated risk assessment, which will be adapted in light of any updates in guidance. School reopening must mitigate the risk of transmission of Covid 19, whilst ensuring that all pupils receive a broad and balanced curriculum offer.

Essential measures include:

1. A requirement that people who are ill stay at home and actively engage with NHS test and trace process
 2. Robust hand and respiratory hygiene
 3. Enhanced cleaning arrangements
 4. Considerations on how to reduce contacts and maximise distancing between those in school, wherever possible.
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1. In order to minimise contact with individuals who are unwell, pupils, staff and other adults must not come into school if they have [Covid 19 symptoms](#). Such individuals must engage with the [NHS test and trace process](#), and only return to school once they receive either a negative test result (evidence must be supplied) or following the designated period of self isolation (currently 7 days for those with symptoms and 14 days for those living within a household of someone with symptoms).
Any pupil, staff, or associated immediate household member who has tested positive, must provide evidence of a positive test, and engage with the NHS test and trace service. Public Health England will be contacted and their procedures followed.
A pupil who becomes unwell in school is to be placed in the interview room by reception, where a window is to be opened for ventilation. Should a member of staff caring for the pupil be unable to maintain 2m distance, then PPE must be worn. Everyone coming into contact with the person who is unwell must wash their hands with soap and water for 20 seconds. The location where the unwell person has been must be cleaned, with normal products, after they have left.
 2. Students must clean their hands regularly, preferably by washing their hands with soap and water for 20 seconds:
 - a. Upon entering and leaving the school
 - b. When leaving any classroom environment to move to another area, including before and after break
 - c. Before and after lunch

Students and staff must follow the 'catch it, bin it, kill it' approach, with tissues supplied for every classroom and bins readily available both in classrooms and around the site. Posters and the interactive screens to reinforce this message throughout the school day.

3. A revised cleaning schedule is being drawn up, for implementation from September, to ensure increased cleaning of shared areas and frequently touched surfaces. This is to include specialist teaching spaces, common staff spaces, toilets, door handles and stair rails.
4. Minimise contact between individuals and maintaining social distancing whenever possible. A staggered start and end of the day is not feasible considering the amount of pupils arriving by bus. Pupils are to be grouped in year groups as much as possible to reduce contacts and possible transmission opportunities. This will be achieved by:
 - a. Using different entrances to school - Year 9, 10, 11 on the upper floor and Year 7 and 8 on the lower floor.
 - b. Hosting the majority of lessons in one learning zone for each year group. These are:
 - i. Yr 7 - Maths Learning Village
 - ii. Yr 8 - CREATE Learning Village
 - iii. Yr 9 - Hums Learning Village
 - iv. Yr 10 - English Learning Village
 - v. Yr 11 - MFL room / TEL science room.

(Note - pupils to be grouped in year clusters, to allow the setting of classes in English, maths and science. Yr 7 to be taught fully in coaching groups upon restarting in September to gather information to allow sensible groupings of students in lieu of KS2 SATS).

- c. Implementing a one-way system around the site, for example when moving to and from a specialist teaching space
- d. Staggering break and lunch times (see schedule of the day below)
- e. Zoning areas of the school for free time, utilising outside space as much as possible.
- f. Zoning bathrooms around the school for use by specific students
- g. Altering all rooms so student desks are front-facing
- h. Spacing out the teaching zones to allow the member of staff to maintain a 2m distance, teaching from the front of the class
- i. Splitting homework club into 2 identified groups, with each year group to sit in a required section of the club, to minimise interaction between students.
- j. Zone the nurture room or other intervention spaces, where possible
- k. Create seating plans for buses, so pupils in the same year group sit together.
- l. Not holding assemblies; year group specific activities can take place in their learning zone.
- m. Delaying the start of mixed age group extra-curricular activities, review the situation at the end of September.
- n. Pupils to bring their own equipment, particularly pens, pencils as these cannot be shared. A whiteboard pen, purple pen and highlighters will be supplied to each pupil, who doesn't already have them, in Sept. This will ensure students can use these different resources for assessment and learning purposes, rather than sharing equipment.

Structure of the school day.

	8.30 - 8.40 Coaching group upon arrival at school	8.40 - 9.40 Period 1	9.40 - 11.00 Period 2 (INCLUDING A 15 min BREAK*)	Break (**)	11.00 - 12.00 Period 3	12-00 - 13.00 Period 4	Lunch (***) / coaching	14.15-15.15 Period 5	After school
Yr 7	Maths LV BOA/SMI	Maths LV unless specialist space	10.10-10.25	Maths LV unless specialist space. Note lunch starts at 12.50.	12.50 - 13.45	13.45-14.15	Maths LV unless specialist space	Exit via lower door. Homework club in ICT suite (once started)	
Yr 8	Create LV JAM/KBR	CREATE LV unless specialist space	10.10-10.25	CREATE LV unless specialist space	13.00 - 13.45	13.45 - 14.15	CREATE LV unless specialist space		
Yr 9	Hums LV CLA/REE	Hums LV unless specialist space	10.20 - 10.35	Hums LV unless specialist space	13.10 - 13.55	13.00 - 13.10 & 13.55 - 14.15	Hums LV unless specialist space	Exit via upper door. Homework club in library (once started)	
Yr 10	English LV ATK/PEN	English LV unless specialist space	10.45 - 11.00	English LV unless specialist space	13.20 - 14.05	13.00 - 13.20 & 14.05 - 14.15	English LV unless specialist space		
Yr 11	MFL room KEM	MFL room / TEL sci room unless specialist space	10.45 - 11.00	MFL room / TEL sci room unless specialist space	13.30 - 14.15	13.00 - 13.30	MFL room / TEL sci room unless specialist space		

(*) Supervision. 2 teachers with each yr group during P2, share the break supervision to allow staff comfort break. Yr 11 English ATK to provide break cover.

(**) Outside break wherever possible - Yr 7&8 students leave via lower door, after washing hands in lower school toilets and re-enter via fire exits on the ground floor, where hand sanitiser is situated. Yr 9, 10&11 leave via lower door, after washing hands in upper floor toilets and re-enter via lower door, again washing hands on entry. All in-school movement to follow one way system. Toilets - Yr 7&8 - lower floor. Yr 9, 10, 11 - upper floor. In case of wet weather, pupils can visit toilets and move away from desks into other spaces in the learning village (library for Yr 11).

(***) Lunch - canteen food pre-ordered and cold food ready for collection. Designated line up zone. Tables to be split into 3 areas, with additional benches spaced for those with packed lunch. Students in year groups occupy one area, which is to be cleaned between uses. Students to use outdoor space wherever possible after seated lunch. In case of wet weather, lunch supervisors to be with students in their learning zone (need 5 lunch supervisors - 1 per zone, plus allow time for staff to have their break (coaching time). Toilets - Yr 7&8 - lower floor. Yr 9, 10, 11 - upper floor.

The 5 R's of the Return Curriculum



Assisting students returning to school is crucial to establishing routines, rebuilding relationships and understanding what is needed to be re-taught, ensuring student learning and progress. To facilitate this, support staff will be working closely with classes at Key Stage 3 to ensure students settle quickly back into the routines of school life, and to identify students who may need additional input with their learning journey. Specific interventions will not start at the beginning of term to facilitate this use of the staff team. Homework club will commence in the second week of term.